



**RAINBOW**  
INTERNATIONAL SCHOOL UGANDA

**RAINBOW INTERNATIONAL SCHOOL UGANDA (RISU)**

Kansanga (off Gaba Road), Lukuli, Nanganda - Tyaba Zone

P. O. Box 7632, Kampala, Uganda

Tel: +256 (0)312 266 696/7

Cell: +256 (0)758 032 501

Email: [info@risu.sc.ug](mailto:info@risu.sc.ug)

Website: [www.risu.sc.ug](http://www.risu.sc.ug)

## **REQUIRED FOR SEPTEMBER 2017 – MALE LEARNING SUPPORT ASSISTANT**

Rainbow International School, Kampala is a 2 – 18 years co-educational day and boarding school serving a mixture of expatriate and Ugandan families based in Kampala, wider Uganda and the East African region.

The Principal, Mr. Jason Lewis seeks to appoint a qualified, enthusiastic and motivated individual to the post of Learning Support Assistant to work in the Secondary Learning Support department that assists children with special educational needs. We are looking for a male person, with SEN background. Teaching experience is an added advantage. Someone who is creative, can motivate, support and assist a 12 year old autistic and non-verbal male student.

Please apply with a detailed C.V (a recent picture included) and a letter of application (no more than two sides typed) stating your pedagogical strengths and experiences to date. Please include the names and contact details of 3 referees (2 professional of which one must be your current line manager and 1 character referee).

Please DO NOT attach or enclose copies of certificates at this point.

All applications should be addressed to the Principal and sent to: [applications@risu.sc.ug](mailto:applications@risu.sc.ug)  
Early applications are welcome and the school reserves the right to appoint a suitable candidate before the closing date.

Deadline for receiving applications is Wednesday, 13<sup>th</sup> September 2017.

Salary: 700,000 UGX net monthly

The successful applicant will be expected to report for work soon after appointment.

For more information about the school please visit our website – [www.risu.sc.ug](http://www.risu.sc.ug) and/or visit our Facebook page.

Rainbow International School is committed to safeguard all its students. Background checks will be done on all shortlisted candidates.

**\*Please note that the school recruits the Learning Support Assistant on behalf of the parents whose child requires Learning support and the salary of the Learning Support Assistant is paid by the Parents of the child receiving Learning support.**



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## LEARNING SUPPORT ASSISTANT

### JOB DESCRIPTION

**Post Title:** Learning Support Assistant  
**Responsible to:** Head of Learning Support

- To support students, especially those with Special Education Needs, so that they are fully included within RISU community and are able to access the curriculum and make progress.
- To work under the instruction and / or guidance to teaching staff and / or the SEN teachers to undertake work, care and support programmes for students. Work may be carried out in the classroom or outside the main teaching area.

#### Personal qualities

We need someone who is proactive, motivated, and team-focused and has a ‘can do’ attitude. Social skills are important, Classroom management skills are very important.

#### Key Areas of Responsibility/Duties

##### Support for students

- Establish constructive relationships with students and interact with them according to individual needs.
- Supervise and support students ensuring their safety and access to learning
- Support students to understand instructions.
- Encourage students to interact with others and engage in activities led by the teacher.
- Encourage students to act independently to promote self-esteem and independence.
- Undertake structured and agreed learning activities adjusting activities according to student responses.
- Provide feedback to students in relation to progress and achievement under guidance of the teacher.
- Assist with the development and implementation of individual.
- Promote the inclusion and acceptance of all students.
- Use and maintain equipment and resources and assist students in their use.



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## **Support for RISU**

- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Be aware of and support difference and ensure all students have equal access to opportunities to learn and develop.
- Contribute to the overall ethos, work and aims of RISU.
- Appreciate and support the role of other professionals.
- Attend relevant meetings as required.
- Participate in training and other learning activities and performance development as required including carrying out individual research into particular areas of need to support role.
- Assist with supervision of students out of lesson times, including before and after school and at lunchtimes as requested.
- Provide clerical / admin support e.g. photocopying, typing, filling and providing temporary cover for support staff as requested.
- Accompany teaching staff and students on visits, trips and out of RISU activities as required as required, using specific skills and competences as requested.
- To supervise the Learning Resource Centre.
- Safeguarding
- Health and Safety
- Upholding RISU values and implementing policies and procedures.
- Any other job as deemed appropriate to the role by the head teacher.
- Under the direction of the class teachers, following agreed lesson plans, support the teaching and learning of individuals/ groups of pupils, using support strategies appropriate to the needs of pupil, providing feedback and liaising with colleagues over problems. Facilitate the intellectual and social development of pupils, working with the class teachers/line managers to support the achievement of their learning targets. Prepare, develop, maintain and deploy appropriate learning aids, materials and equipment, including ICT, to assist in teaching. Advise on the suitability of such resources including their appropriateness in the culturally and linguistically diverse classroom.
- Co-ordinate the monitoring, recording and assessment of pupil progress, arranging and contributing to specialist assessments as required. Ensure there are detailed and reliable records of individual's progress. Assist teachers/line managers in the



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evaluation and revision of lessons and work programmes for individuals and groups of pupils. Manage the recording, testing and analysis of data to inform future planning and target setting.

- Contribute to the development of a purposeful working atmosphere and implement and monitor the school's behavior and any related policies and procedures.
- As required, lead specific projects or activities in the specialist area.

## **Social Media**

- To have no interaction with students on ANY social media platform while they are at the school or for 1 year after leaving. Failure to comply will result in dismissal.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_